

MADISON COUNTY  
PERSONNEL ACTION

Department Sheriff's Dept. Employee Name Kimmons  
Job title deputy sheriff Employee <sup>id</sup> # New hire  
Effective Date 6-5-2022

**Hire**

Full-time  Part-time  Temporary  Hourly  Salaried   
Position: deputy sheriff new position or replacement  if so, whom? Croxdale  
Rate of Pay \$ 21.98 An hour

- Job references checked ( if applicable)
- Background checked ( if applicable)
- Driving Record checked ( if applicable)

**Promotion**

From Position: \_\_\_\_\_ To Position: \_\_\_\_\_  
Rate of Pay \$ \_\_\_\_\_ Rate of Pay \$ \_\_\_\_\_

**Termination**

- Death
- Dismissed
- Resigned
- Retired
- Documentation Attached

**Approval of Elected Official or Department Head**

Printed Name Jeremy Williams Signature [Signature] Date 5-13-2022

Forward to Administration for Paperwork Processing

**Administrative paperwork**

	Initials	Date
Copy to Payroll	_____	_____
Copy to HR	_____	_____
Copy to Comptroller	_____	_____
Copy for BOS Agenda	_____	_____

MADISON COUNTY  
PERSONNEL ACTION

Department Sheriff's Dept. Employee Name Gill  
Job title deputy sheeiff Employee SS# New hire  
Effective Date 6-5-2022

**Hire**  
Full-time  Part-time  Temporary  Hourly  Salaried   
Position: deputy sheeiff new position or replacement  if so, whom? Tillis

Rate of Pay \$ 21.98 An hour

- Job references checked ( if applicable)
- Background checked ( if applicable)
- Driving Record checked ( if applicable)

**Promotion**  
From Position: \_\_\_\_\_ To Position: \_\_\_\_\_  
Rate of Pay \$ \_\_\_\_\_ Rate of Pay \$ \_\_\_\_\_

**Termination**  
 Death  
 Dismissed  
 Resigned  
 Retired  
 Documentation Attached

**Approval of Elected Official or Department Head**  
Printed Name Jeremy Williams Signature [Signature] Date 5-13-22

Forward to Administration for Paperwork Processing

<u>Administrative paperwork</u>	Initials	Date
Copy to Payroll	_____	_____
Copy to HR	_____	_____
Copy to Comptroller	_____	_____
Copy for BOS Agenda	_____	_____

MADISON COUNTY  
PERSONNEL ACTION

Department Sheriff's Dept. Employee Name Rucker  
Job title deputy sheriff Employee SS# new hire  
Effective Date 6-5-2022

**Hire**  
Full-time  Part-time  Temporary  Hourly  Salaried   
Position: deputy sheriff new position or replacement  if so, whom? Watkins  
Rate of Pay \$ 21.98 an hour

- Job references checked ( if applicable)
- Background checked ( if applicable)
- Driving Record checked ( if applicable)

**Promotion**  
From Position: \_\_\_\_\_ To Position: \_\_\_\_\_  
Rate of Pay \$ \_\_\_\_\_ Rate of Pay \$ \_\_\_\_\_

**Termination**  
 Death  
 Dismissed  
 Resigned  
 Retired  
 Documentation Attached

**Approval of Elected Official or Department Head**  
Printed Name Jeremy Williams Signature [Signature] Date 5-13-2022

Forward to Administration for Paperwork Processing

Administrative paperwork	Initials	Date
Copy to Payroll	_____	_____
Copy to HR	_____	_____
Copy to Comptroller	_____	_____
Copy for BOS Agenda	_____	_____

MADISON COUNTY  
PERSONNEL ACTION

Department Juvenile Drug Treatment Court Employee Name Lance Felton  
Job title Family Case Manager/APP Director Employee SS # \_\_\_\_\_  
Effective Date 05/30/2022

**Hire**

Full-time  Part-time  Temporary  Hourly  Salaried   
Position: Family Case Manager/APP Director new position  or replacement  if so, whom? \_\_\_\_\_

Rate of Pay \$18.57/hr

Job references checked ( if applicable)  
 Background checked ( if applicable)  
 Driving Record checked ( if applicable)

**Promotion**

From Position: \_\_\_\_\_ To Position: \_\_\_\_\_  
Rate of Pay \$ \_\_\_\_\_ Rate of Pay \$ \_\_\_\_\_

**Termination**

Death  
 Dismissed  
 Resigned  
 Retired  
 Documentation Attached

**Approval of Elected Official or Department Head**

Printed Name Staci O'Neal Signature Staci O'Neal Date 05/10/22

**Forward to Administration for Paperwork Processing**

**Administrative paperwork**

	Initials	Date
Copy to Payroll	_____	_____
Copy to HR	_____	_____
Copy to Comptroller	_____	_____
Copy for BOS Agenda	_____	_____

**MADISON COUNTY  
PERSONNEL ACTION**

Department Juvenile Drug Treatment Court-AOC Employee Name Amy Nisbett  
 Job title Coordinator Employee SS # \_\_\_\_\_  
 Effective Date July 1, 2022

**Hire**

Full-time  Part-time  Temporary  Hourly  Salaried   
 Position: \_\_\_\_\_ new position or replacement  if so, whom? \_\_\_\_\_  
 Rate of Pay \$ \_\_\_\_\_

- Job references checked ( if applicable)
- Background checked ( if applicable)
- Driving Record checked ( if applicable)

**Promotion**

From Position: Coordinator To Position: Coordinator  
 Rate of Pay \$ 50,000 Rate of Pay \$ 54,000

**Termination**

- Death
- Dismissed
- Resigned
- Retired
- Documentation Attached

**Approval of Elected Official or Department Head**

Printed Name Staci O'Neal Signature Staci B. O'Neal Date 5/19/22

**Forward to Administration for Paperwork Processing**

**Administrative paperwork**

	Initials	Date
Copy to Payroll	_____	_____
Copy to HR	_____	_____
Copy to Comptroller	_____	_____
Copy for BOS Agenda	_____	_____

MADISON COUNTY  
PERSONNEL ACTION

Department Road Department Employee Name Jayden Myers  
Job title Laborer Employee SS # \_\_\_\_\_  
Effective Date May 18, 2022

**Hire**

Full-time  Part-time  Temporary  Hourly  Salaried   
Position: \_\_\_\_\_ new position or replacement  if so, whom? \_\_\_\_\_  
Rate of Pay \$ 15.00 hr

Job references checked ( if applicable)  
 Background checked ( if applicable)  
 Driving Record checked ( if applicable)

**Promotion**

From Position: \_\_\_\_\_ To Position: \_\_\_\_\_  
Rate of Pay \$ \_\_\_\_\_ Rate of Pay \$ \_\_\_\_\_

**Termination**

Death  
 Dismissed  
 Resigned  
 Retired  
 Documentation Attached

**Approval of Elected Official or Department Head**

Printed Name Cornelius Bacon Signature [Signature] Date 5-18-22

**Forward to Administration for Paperwork Processing**

**Administrative paperwork**

	Initials	Date
Copy to Payroll	_____	_____
Copy to HR	_____	_____
Copy to Comptroller	_____	_____
Copy for BOS Agenda	_____	_____

Canton Fax: 601-859-0522  
Ridgeland Fax: 601-898-0731

Madison County

Office

Tax Collector

Employee Name

Abigail Gaugh

Job title

Deputy Collector

Employee SS #

Effective Date

5-23-2022

Hire

Full-time

Part-time

Temporary

Hourly

Salaried

replacement

new position

Rate of Pay

\$ 16.50

  
  

Job references checked (if applicable)

Background checked (if applicable)

Driving Record checked (if applicable)

Promotion

From Position:

To Position:

Rate of Pay

\$

Rate of Pay

\$

Termination

  
  
  

Death

Dismissed

Resigned

Retired

Documentation Attached

Approval of Elected Official or Department Head

Printed Name

Kay Pace

Signature

[Signature]

Date

5-19-2022

Forward to Administration for Paperwork Processing

Administrative paperwork

Copy to Payroll

Initials

Date

Copy to HR

Copy to Comptroller

Copy for BOS Agenda

MADISON COUNTY  
PERSONNEL ACTION

Department Sheriff's Dept. Employee Name Penn  
Job title Admin. Employee <sup>id</sup> # 3900  
Effective Date 7-3-2022

**Hire**

Full-time  Part-time  Temporary  Hourly  Salaried   
Position: \_\_\_\_\_ new position  or replacement  if so, whom? \_\_\_\_\_  
Rate of Pay \$ \_\_\_\_\_

- Job references checked ( if applicable)
- Background checked ( if applicable)
- Driving Record checked ( if applicable)

**Promotion**

From Position: Admin -clerical To Position: Admin-clerical  
Rate of Pay \$592.30 per pay period Rate of Pay \$610.07 per pay period

**Termination**

- Death
  - Dismissed
  - Resigned
  - Retired
- Documentation Attached

**Approval of Elected Official or Department Head**

Printed Name Jeremy Williams Signature [Signature] Date 6-2-22

Forward to Administration for Paperwork Processing

**Administrative paperwork**

	Initials	Date
Copy to Payroll	_____	_____
Copy to HR	_____	_____
Copy to Comptroller	_____	_____
Copy for BOS Agenda	_____	_____



MADISON COUNTY  
PERSONNEL ACTION

Department Sheriff's Dept Employee Name Esco  
Job title Admin Employee <sup>ID</sup> # 1910  
Effective Date 7.3.2022

**Hire**  
Full-time  Part-time  Temporary  Hourly  Salaried   
Position: \_\_\_\_\_ new position  or replacement  it so, whom? \_\_\_\_\_  
Rate of Pay \$ \_\_\_\_\_

- Job references checked (if applicable)
- Background checked (if applicable)
- Driving Record checked (if applicable)

**Promotion**  
From Position: Admin-clerical To Position: Admin-clerical  
Rate of Pay \$ 592.30 per pay period Rate of Pay \$ 610.07 per pay period

**Termination**  
 Death  
 Dismissed  
 Resigned  
 Retired  
 Documentation Attached

**Approval of Elected Official or Department Head**  
Printed Name Jeremy Williams Signature [Signature] Date 6-2-22

Forward to Administration for Paperwork Processing

Administrative paperwork	Initials	Date
Copy to Payroll	_____	_____
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Copy for BOS Agenda	_____	_____

MADISON COUNTY  
PERSONNEL ACTION

Department Sheriff's Dept. Employee Name Cox  
Job title deputy sheriff Employee <sup>id</sup> # 1483  
Effective Date 7-3-2022

Hire

Full-time  Part-time  Temporary  Hourly  Salaried

Position: \_\_\_\_\_ new position  or replacement  if so, whom? \_\_\_\_\_

Rate of Pay \$ \_\_\_\_\_

- Job references checked ( if applicable)
- Background checked ( if applicable)
- Driving Record checked ( if applicable)

Promotion

From Position: deputy sheriff -bailiff To Position: deputy sheriff -bailiff  
Rate of Pay \$ 852.00 per pay period Rate of Pay \$ 877.56 per pay period

Termination

- Death
  - Dismissed
  - Resigned
  - Retired
- Documentation Attached

Approval of Elected Official or Department Head

Printed Name Jeremy Williams Signature [Signature] Date 6-2-22

Forward to Administration for Paperwork Processing

Administrative paperwork

	Initials	Date
Copy to Payroll	_____	_____
Copy to HR	_____	_____
Copy to Comptroller	_____	_____
Copy for BOS Agenda	_____	_____

MADISON COUNTY  
PERSONNEL ACTION

Department Sheriff's Dept. Employee Name M'Gregor  
Job title deputy sheriff Employee SS # 3387  
Effective Date 7-3-2022

**Hire**

Full-time  Part-time  Temporary  Hourly  Salaried   
Position: \_\_\_\_\_ new position or replacement  if so, whom? \_\_\_\_\_  
Rate of Pay \$ \_\_\_\_\_

- Job references checked ( if applicable)
- Background checked ( if applicable)
- Driving Record checked ( if applicable)

**Promotion**

From Position: deputy sheriff -bailiff To Position: deputy sheriff -bailiff  
Rate of Pay \$ 852.00 per pay period Rate of Pay \$ 877.56 per pay period

**Termination**

- Death
  - Dismissed
  - Resigned
  - Retired
- Documentation Attached

**Approval of Elected Official or Department Head**

Printed Name Jeremy Williams Signature [Signature] Date 6-2-22

Forward to Administration for Paperwork Processing

**Administrative paperwork**

	Initials	Date
Copy to Payroll	_____	_____
Copy to HR	_____	_____
Copy to Comptroller	_____	_____
Copy for BOS Agenda	_____	_____

MADISON COUNTY  
PERSONNEL ACTION

Department Sheriff's Dept. Employee Name McGowan  
Job title deputy sheriff Employee <sup>id</sup> # 3390  
Effective Date 7-3-2022

**Hire**

Full-time  Part-time  Temporary  Hourly  Salaried

Position: \_\_\_\_\_ new position or replacement  it so, whom? \_\_\_\_\_

Rate of Pay \$ \_\_\_\_\_

- Job references checked (if applicable)
- Background checked (if applicable)
- Driving Record checked (if applicable)

**Promotion**

From Position: deputy sheriff - bailiff To Position: deputy sheriff - bailiff  
Rate of Pay \$ 852.00 per pay period Rate of Pay \$ 877.56 per pay period

**Termination**

- Death
- Dismissed
- Resigned
- Retired

Documentation Attached

**Approval of Elected Official or Department Head**

Printed Name Jeremy Williams Signature [Signature] Date 6-2-22

Forward to Administration for Paperwork Processing

**Administrative paperwork**

	Initials	Date
Copy to Payroll	_____	_____
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Copy to Comptroller	_____	_____
Copy for BOS Agenda	_____	_____

**MADISON COUNTY  
PERSONNEL ACTION**

Department Emergency Management Employee Name Brianna Porter  
 Job title Clerical Employee SS # \_\_\_\_\_  
 Effective Date 06/13/2022

**Hire**

Full-time  Part-time  Temporary  Hourly  Salaried   
 Position: \_\_\_\_\_ new position or replacement  if so, whom? \_\_\_\_\_

Rate of Pay \$ 10.00

- Job references checked ( if applicable)
- Background checked ( if applicable)
- Driving Record checked ( if applicable)

**Promotion**

From Position: \_\_\_\_\_ To Position: \_\_\_\_\_  
 Rate of Pay \$ \_\_\_\_\_ Rate of Pay \$ \_\_\_\_\_

**Termination**

- Death
- Dismissed
- Resigned
- Retired
- Documentation Attached

**Approval of Elected Official or Department Head**

Printed Name Albert Jones III Signature [Signature] Date 5/25/2022

**Forward to Administration for Paperwork Processing**

**Administrative paperwork**

	Initials	Date
Copy to Payroll	_____	_____
Copy to HR	_____	_____
Copy to Comptroller	_____	_____
Copy for BOS Agenda	_____	_____

**MADISON COUNTY  
PERSONNEL ACTION**

Department Emergency Management Employee Name Edward Sims  
 Job title Clerical Employee SS # \_\_\_\_\_  
 Effective Date 06/07/2022

**Hire**

Full-time  Part-time  Temporary  Hourly  Salaried   
 Position: \_\_\_\_\_ new position or replacement  if so, whom? \_\_\_\_\_  
 Rate of Pay \$ 10.00

- Job references checked ( if applicable)
- Background checked ( if applicable)
- Driving Record checked ( if applicable)

**Promotion**

From Position: \_\_\_\_\_ To Position: \_\_\_\_\_  
 Rate of Pay \$ \_\_\_\_\_ Rate of Pay \$ \_\_\_\_\_

**Termination**

- Death
- Dismissed
- Resigned
- Retired
- Documentation Attached

**Approval of Elected Official or Department Head**

Printed Name Albert Jones III Signature [Signature] Date 5/25/2022

**Forward to Administration for Paperwork Processing**

**Administrative paperwork**

	Initials	Date
Copy to Payroll	_____	_____
Copy to HR	_____	_____
Copy to Comptroller	_____	_____
Copy for BOS Agenda	_____	_____

MADISON COUNTY  
PERSONNEL ACTION

Department MCDC  
Job title D/O  
Effective Date 6.6.22

Employee Name Marx Johnson  
Employee SS # \_\_\_\_\_

**Hire**

Full-time  Part-time  Temporary  Hourly  Salaried

Position: D/O new position or replacement  if so, whom? Kourtnee Hill  
Rate of Pay \$ 17.56 hrs

- Job references checked ( if applicable)
- Background checked ( if applicable)
- Driving Record checked ( if applicable)

**Promotion**

From Position: \_\_\_\_\_ To Position: \_\_\_\_\_  
Rate of Pay \$ \_\_\_\_\_ Rate of Pay \$ \_\_\_\_\_

**Termination**

- Death
- Dismissed
- Resigned
- Retired
- Documentation Attached

**Approval of Elected Official or Department Head**

Printed Name Jeffrey B. Huston Signature [Signature] Date 6-7-22

**Forward to Administration for Paperwork Processing**

**Administrative paperwork**

	Initials	Date
Copy to Payroll	_____	_____
Copy to HR	_____	_____
Copy to Comptroller	_____	_____
Copy for BOS Agenda	_____	_____

MADISON COUNTY  
PERSONNEL ACTION

Department MCDE  
Job title Detention Center  
Effective Date 6-6-22

Employee Name Roger Daniels  
Employee SS # \_\_\_\_\_

**Hire**

Full-time  Part-time  Temporary  Hourly  Salaried

Position: Detention Officer new position or replacement  if so, whom? \_\_\_\_\_

Rate of Pay \$ 17.56 hr.

Job references checked ( if applicable)  
 Background checked ( if applicable)  
 Driving Record checked ( if applicable)

**Promotion**

From Position: \_\_\_\_\_ To Position: \_\_\_\_\_  
Rate of Pay \$ \_\_\_\_\_ Rate of Pay \$ \_\_\_\_\_

**Termination**

Death  
 Dismissed  
 Resigned  
 Retired  
 Documentation Attached

**Approval of Elected Official or Department Head**

Printed Name Jeffrey B. Husted Signature [Signature] Date 6-2-22

**Forward to Administration for Paperwork Processing**

**Administrative paperwork**

	Initials	Date
Copy to Payroll	_____	_____
Copy to HR	_____	_____
Copy to Comptroller	_____	_____
Copy for BOS Agenda	_____	_____



MADISON COUNTY  
PERSONNEL ACTION

Department MCDC  
Job title DIO  
Effective Date 6-6-22

Employee Name Kevin Harries  
Employee SS # \_\_\_\_\_

**Hire**  
Full-time

Part-time  Temporary  Hourly  Salaried   
Position: \_\_\_\_\_ new position or replacement  if so, whom?

Rate of Pay \$ 17.56 hr.

Job references checked ( if applicable)  
 Background checked ( if applicable)  
 Driving Record checked ( if applicable)

Promotion

From Position: \_\_\_\_\_ To Position: \_\_\_\_\_  
Rate of Pay \$ \_\_\_\_\_ Rate of Pay \$ \_\_\_\_\_

Termination

Death  
 Dismissed  
 Resigned  
 Retired  
 Documentation Attached

Approval of Elected Official or Department Head

Printed Name Jeffrey B. Husted Signature \_\_\_\_\_ Date 6-1-22

Forward to Administration for Paperwork Processing

Administrative paperwork

	Initials	Date
Copy to Payroll	_____	_____
Copy to HR	_____	_____
Copy to Comptroller	_____	_____
Copy for BOS Agenda	_____	_____

MADISON COUNTY  
PERSONNEL ACTION

Department MCDC  
Job title D/O  
Effective Date 10-6-22

Employee Name Wanda Wilson  
Employee SS # \_\_\_\_\_

**Hire**

Full-time  Part-time  Temporary  Hourly  Salaried   
Position: \_\_\_\_\_ new position or replacement  if so, whom? \_\_\_\_\_

Rate of Pay \$ 17.56/hr.

- Job references checked ( if applicable)
- Background checked ( if applicable)
- Driving Record checked ( if applicable)

**Promotion**

From Position: \_\_\_\_\_ To Position: \_\_\_\_\_  
Rate of Pay \$ \_\_\_\_\_ Rate of Pay \$ \_\_\_\_\_

**Termination**

- Death
  - Dismissed
  - Resigned
  - Retired
- Documentation Attached

**Approval of Elected Official or Department Head**

Printed Name Jeffrey R. Husted Signature [Signature] Date 10-2-22

Forward to Administration for Paperwork Processing

**Administrative paperwork**

	Initials	Date
Copy to Payroll	_____	_____
Copy to HR	_____	_____
Copy to Comptroller	_____	_____
Copy for BOS Agenda	_____	_____

MADISON COUNTY  
PERSONNEL ACTION

Department MCDC  
Job title D/O  
Effective Date 6-6-22

Employee Name Immanuel Hamilton  
Employee SS # \_\_\_\_\_

**Hire**  
Full-time  Part-time  Temporary  Hourly  Salaried   
Position: \_\_\_\_\_ new position or replacement  if so, whom? \_\_\_\_\_  
Rate of Pay \$ 1756 hr.

Job references checked ( if applicable)  
 Background checked ( if applicable)  
 Driving Record checked ( if applicable)

**Promotion**

From Position: \_\_\_\_\_ To Position: \_\_\_\_\_  
Rate of Pay \$ \_\_\_\_\_ Rate of Pay \$ \_\_\_\_\_

**Termination**

Death  
 Dismissed  
 Resigned  
 Retired  
 Documentation Attached

**Approval of Elected Official or Department Head**

Printed Name Jeffrey B. Hunter Signature [Signature] Date 6-2-22

Forward to Administration for Paperwork Processing

**Administrative paperwork**

	Initials	Date
Copy to Payroll	_____	_____
Copy to HR	_____	_____
Copy to Comptroller	_____	_____
Copy for BOS Agenda	_____	_____

MADISON COUNTY  
PERSONNEL ACTION

Department MOSQUITO CONTROL Employee Name JIMMY ALLEN  
Job title DRIVER / SPRAYER Employee SS # \_\_\_\_\_  
Effective Date 06/07/2022

**Hire**

Full-time  Part-time  Temporary  Hourly  Salaried   
Position: DRIVER new position or replacement  it so, whom? \_\_\_\_\_  
Rate of Pay \$ 10.00 / HR

- Job references checked ( if applicable)
- Background checked ( if applicable)
- Driving Record checked ( if applicable)

**Promotion**

From Position: \_\_\_\_\_ To Position: \_\_\_\_\_  
Rate of Pay \$ \_\_\_\_\_ Rate of Pay \$ \_\_\_\_\_

**Termination**

- Death
- Dismissed
- Resigned
- Retired
- Documentation Attached

**Approval of Elected Official or Department Head**

Printed Name MINOR NORMAN Signature [Signature] Date \_\_\_\_\_

**Forward to Administration for Paperwork Processing**

**Administrative paperwork**

	Initials	Date
Copy to Payroll	_____	_____
Copy to HR	_____	_____
Copy to Comptroller	_____	_____
Copy for BOS Agenda	_____	_____

MADISON COUNTY  
PERSONNEL ACTION

Department MOSQUITO CONTROL Employee Name QUANTAE WALKER  
Job title DRIVER / SPRAYER Employee SS # \_\_\_\_\_  
Effective Date 06/07/2022

**Hire**

Full-time  Part-time  Temporary  Hourly  Salaried

Position: DRIVER new position or replacement  if so, whom? \_\_\_\_\_

Rate of Pay \$ 10.00 / HR

- Job references checked ( if applicable)
- Background checked ( if applicable)
- Driving Record checked ( if applicable)

**Promotion**

From Position: \_\_\_\_\_ To Position: \_\_\_\_\_  
Rate of Pay \$ \_\_\_\_\_ Rate of Pay \$ \_\_\_\_\_

**Termination**

- Death
- Dismissed
- Resigned
- Retired
- Documentation Attached

**Approval of Elected Official or Department Head**

Printed Name MINOR NORMAN Signature [Signature] Date \_\_\_\_\_

**Forward to Administration for Paperwork Processing**

**Administrative paperwork**

	Initials	Date
Copy to Payroll	_____	_____
Copy to HR	_____	_____
Copy to Comptroller	_____	_____
Copy for BOS Agenda	_____	_____

MADISON COUNTY  
PERSONNEL ACTION

Department MOSQUITO CONTROL Employee Name JASON ALLEN  
Job title DRIVER / SPRAYER Employee SS # \_\_\_\_\_  
Effective Date 06/07/2022

**Hire**

Full-time  Part-time  Temporary  Hourly  Salaried   
Position: DRIVER new position or replacement  If so, whom? \_\_\_\_\_  
Rate of Pay \$ 10.00 / HR

- Job references checked ( if applicable)
- Background checked ( if applicable)
- Driving Record checked ( if applicable)

**Promotion**

From Position: \_\_\_\_\_ To Position: \_\_\_\_\_  
Rate of Pay \$ \_\_\_\_\_ Rate of Pay \$ \_\_\_\_\_

**Termination**

- Death
  - Dismissed
  - Resigned
  - Retired
- Documentation Attached

**Approval of Elected Official or Department Head**

Printed Name MINOR NORMAN Signature [Signature] Date \_\_\_\_\_

**Forward to Administration for Paperwork Processing**

**Administrative paperwork**

	Initials	Date
Copy to Payroll	_____	_____
Copy to HR	_____	_____
Copy to Comptroller	_____	_____
Copy for BOS Agenda	_____	_____